



We meet in Leuven!

Thanks to the university (dating back to 1425), Leuven has been an innovative city of knowledge for centuries. The historic city centre's beautiful monuments and rich heritage are a great showcase, as are the modern, urban renewal projects. Culture and creativity reign. Moreover, Leuven is home to Stella Artois, a hot spot for beer buffs and gourmands. The students create a young, vibrant atmosphere and a pleasant bustle in the venerable city centre. Plus, it's a shopping Mecca for demanding shoppers. In short, Leuven has all the advantages of a big city in a charming setting with a small-town feel.

How to get there?

Right in the heart of Europe, Brussels has superb air, road and rail connections. For those who fly in, take the direct train from the airport to Leuven (direct train, 13 minutes) which brings you directly to the city centre.

Important dates:

10 March 2020: Registration fee payment deadline

11-13 March 2020: Master Class

Contact:

European Centre for Laboratory Excellence
info@ec4le.eu

Why choose an EC4LE training course?

- EC4LE organises about 30 courses per year for laboratory personnel
- EC4LE trained more than 1100 people in 2019
- 100 % of participants expressed that they were "Satisfied" or "Very satisfied" with the training
- EC4LE has a pool of highly qualified trainers from many European countries
- Most of the EC4LE's trainers are experienced laboratory assessors

Who will be the trainers at this Master Class?

Several international trainers from different European countries, all richly experienced trainers.

For more details on the technical and social programme as well as on the learning methodology used, please consult www.ec4le.eu.



An International Master Class on the implementation of **ISO/IEC 17025:2017**

"From theory to practice"

11-13 March 2020

Venue:

Romaanse Poort
Brusselsestraat 63, 3000 Leuven

Co-organised by:



EUROPEAN CENTRE FOR
LABORATORY EXCELLENCE

Participate and return home with solutions:

This International Master Class will on the one hand bring together laboratory personnel who are responsible for the implementation, maintenance, improvement and operation of the laboratory management system, with experienced international trainers. They will discuss and most importantly investigate how to apply the revised international standard ISO/IEC 17025.

Prior to the beginning of the Master Class trainees will receive several podcasts highlighting all new aspects of the standard. In this way, all trainees will start the Master Class on the same level and they will have an easy tool to remind them of the main issues of the standard after leaving the Master Class.

The intention is to have a very interactive course, with problem based learning. Participants will leave with the knowledge and the skills to progress from theory into practical application and to discover what is the most cost effective way to adapt the standard to their organisation. They will also have an opportunity to discuss with the trainers and their peers on the very specific issues they are struggling with.

Five similar classes were already organised, with participants from many different countries sharing and discussing their issues and experiences.

Aim:

At the end of this master class, you will be able to

- INTERPRET the changes needed to manage the transition of your laboratory management system
- SET UP a plan of what to undertake inside your organisation in the next year
- FACILITATE implementation of risk based thinking
- IMPLEMENT requirements of the new standard effectively

Who should attend?

- Laboratory personnel who are responsible for the implementation, maintenance, improvement or operation of the laboratory management system
- Laboratory assessors and internal auditors
- Laboratory staff involved in training colleagues

Prerequisites:

- Familiarity with ISO/IEC 17025:2005
- Listen to the podcasts provided

Topics:

- Key changes in ISO/IEC 17025
- Impartiality and confidentiality
- Structural requirements
- Resource requirements
- Process requirements
- Management system requirements

Programme:

11 March 2020

9:00 – 17:00 workshops on impartiality and confidentiality / structural requirements / resource requirements

12 March 2020

9:00 – 17:00 workshops on resource requirements / process requirements

13 March 2020

9:00 – 16:00 workshops on management system requirements

Registration and fee:

Registration fee for this three day event is 990 €. The registration fee covers participation to the Master Class, course materials, certificate of attendance, lunches and refreshments.

The number of participants is limited and therefore it is recommended to register as soon as possible. Please use the online registration on www.ec4le.eu. Following your registration, you will be sent an invoice by the VUB. All payments shall be made before 10 March 2020.

Discounts:

Group discount (2 participants): A group of 2 people is eligible for a 5 % discount.

Group discount (3+ participants): A group of 3 or more people is eligible for a 10 % discount.

Accommodation:

Participants will make, and pay for, their own accommodation arrangements. There are plenty of different hotel possibilities in the city centre.

Venue:

Romaanse Poort, Brusselsestraat 63, 3000 Leuven, Belgium

<https://www.leuven.be/augustinessenklooster-romaanse-poort>

Cancellation policy:

A full refund is possible for cancellations received before 4 March 2020. No refunds will be given for cancellations received after this date or in the event of no-shows. Substitutions will be accepted up to two working days before the course date.